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NATO Press Releases

Press
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NATO Summit 22 February 2005

25 Jan. 2005

A Summit meeting of the North Atlantic Council will be held at NATO Headquarters, on Tuesday, 22 February 2005.

MEDIA ADVISORY

1. Access

1. A Media Reception and Accreditation Centre will be established within the perimeter of NATO, accessible through the entry point of the NATO Staff Centre, Avenue du Bourget, 250 metres east of the NATO main site entrance. Media representatives wishing to cover the arrival of Alliance leaders must report to the Reception Centre between 07:00 and 09:00. Those arriving after that time may be delayed by restricted movement and traffic congestion on Boulevard Leopold III.

2. Parking

1. Media representatives holders of a permanent NATO press card will be allowed to park their vehicles on "Parking L" at the NATO Staff Centre on a first-come, first-served basis.
2. Media representatives not in possession of a permanent NATO press card will be allowed to park their vehicles in the "Quartier Roi Albert 1er", Rue de la Fusée (opposite of NATO HQ main entrance). A shuttle bus service will operate between the parking "Quartier Roi Albert 1er" and the Staff Centre entrance.
3. Outside broadcasting (O.B.) vans for uplink satellite transmissions will park on "Parking H", next to television editing offices.

3. Accreditation and security check

1. Media representatives **holders of** a permanent NATO press card will not need to apply for accreditation, but will be asked to check in at the accreditation and security desk on arrival.
2. Media representatives **not in possession** of a permanent NATO press card will be admitted to the media area on presentation of individual NATO press passes.
3. The Media Accreditation Office will be located on Parking lot PE, next to the Staff Centre entrance.

Opening hours of the Media Accreditation Office:

Monday, 21 February 09:00 – 21:00 hours

Tuesday, 22 February 07:00 – 14:30 hours

Applications for accreditation can **only be made electronically on-line**,

by clicking on the following link: <https://my.hq.nato.int/jas>

In order to complete your accreditation request, you will need to **provide a digital picture**. Only a 3,5 x 4,5 cm passport-size photograph in JPEG format will be accepted. Every applicant has to **create a user name and password**.

Applications for accreditation should be submitted to NATO before Thursday, 17 February 2005.

Applications received after that date will not be processed.

Press passes will be available for collection at the Media Accreditation Office from 09:00 hours on Monday, 21 February.

4. Press passes to be worn visibly will not be mailed to applicants. They may be **collected personally** at the Media Accreditation Office on presentation of an I.D. card or passport and a valid press card (or letter of accreditation from a recognized media organisation) which should be presented at any time upon request of security personnel.
5. **Security check**
 1. All visiting media representatives should take note that security personnel at NATO Headquarters will examine and may test equipment carried onto the site. To avoid delays, media representatives are invited to arrive in good time to clear the security checks.
 2. Television and radio networks or wire services that have cumbersome or bulky equipment are strongly advised to move as much of it as possible into the Media area before 12:00 hours on Monday, 21 February, to shorten check-in times.
NATO reserves the right to withdraw accreditation.

4. Media opportunities and pools

1. Six media opportunities are foreseen at this stage
 - a) from 09:30 onwards – Arrivals
 - b) 10.45 Delegates enter the conference room to take their seats
 - c) 11:00 Session of the Council (to be continued over lunch)
 - d) 11:50 Official group photograph
 - e) 12:00 Council continued in the form of a working luncheon
 - f) 14:30 News conference by the Secretary General**All timings are subject to change**
2. Arrivals: Access to the areas from which arrivals and departures can be observed is open to holders of the general accreditation pass on a first-come, first-served basis. When the areas are filled up, they will be closed off.
3. Opening of the session of the NAC: For security and space reasons, the number of visual media personnel having access to the opening of the NAC session is very limited. Access to the Council chamber for covering the opening at the session of the NAC requires a special pool card, which will be allocated on an equitable basis by the NATO Press and Media Section (NPMS).
4. **It will not be possible to cover both the arrivals and the opening of the session of the NAC.**
5. Official Portrait: Again, for security and space reasons, the number of visual media personnel having access to area where the official portrait will take place is limited. A special pool card, allocated on an equitable basis by NPMS, will be required.
6. NATO Secretary General's news conference: The Joseph Luns Press

Theatre (JLPT) where the Secretary General will give his news conference (which may be followed by news conferences given by Heads of State and Government) has a limited number of seats and camera positions. Seats and camera positions will be allocated by NPMS on an equitable basis. Seats and camera positions not occupied 10 minutes before the scheduled start of Mr. Jaap de Hoop Scheffer's news conference will be allocated to other media representatives.

NATO will not be in a position to accommodate all requests.

5. National press briefings

The schedule of national press briefings will be available on 22 February on the closed-circuit television network (CCTV).

6. Television and radio

1. Bookings for NATO television and radio studios should be addressed before close of business on Friday, 18 February, to:
NATO TV and Radio Unit Tel: +32 (0)2 707 50 49
Fax: +32 (0)2 707 42 49
2. Audio and video tapes: Audio K7 tapes of all events in the JLPT will be available.
Betacam SP video copies of events covered by NATO cameramen will be available in exchange for blank tapes.
3. Closed-circuit television (CCTV): All events taking place in the JLPT will be covered and broadcast live by CCTV to the Media Centre

7. Photo

Photographs taken by NATO photographers will be available on the NATO website: www.nato.int

8. Enquiries

1. General press arrangements:
Mr. François Le Blévennec
Tel: +32 (0)2 707 50 38
Fax: +32 (0)2 707 50 57
e-mail: summit2005@hq.nato.int
2. Television and radio:
Mr. Georges De Brouwer
Tel: +32 (0)2 707 50 49
Fax: +32 (0)2 707 42 49
e-mail: g.debrouwer@hq.nato.int
3. Photo:
Mr. Armando Soares
Tel: +32 (0)2 707 50 46
Fax: +32 (0)2 707 42 49
e-mail: a.soares@hq.nato.int

Tel: +32 (0)2 707 50 41
Fax: +32 (0)2 707 50 57

B-1110 Brussels/Bruxelles

<http://www.nato.int>
press@hq.nato.int

