

Grant Application in Respect of Project Cooperation with Countries in the Caucasus and Central Asia, Belarus, Moldova and Ukraine

Applications must be submitted electronically to the Ministry of Foreign Affairs, Section for Global Security and CIS Countries, electronically at post@mfa.no, with a copy to s-gsa@mfa.no.

Project title:

Amount applied for:

I. INFORMATION ABOUT THE APPLICANT

Name (organisation/institution/firm):	
English name:	Acronym:
Address:	
Telephone:	Fax:
Email:	
Person responsible for project:	
Direct telephone number:	Email:
Type of organisation/legal entity:	Number of employees:
Has the applicant received support from the Ministry of Foreign Affairs before?	
If yes, list the date and reference/project number of the previous grant:	
Has the applicant previously conducted business in the relevant country or region?	
If yes, describe the activity:	
What resources and/or expertise will the applicant bring to the project for which support is being sought?	
Enclosures:	
<input type="checkbox"/> The statutes of the organisation (for NGOs)	
<input type="checkbox"/> Latest annual report and annual accounts	
Is the applicant requesting payment in advance of any grant monies?	
<input type="checkbox"/> Yes	
<input type="checkbox"/> No	

Applicant's bank account number: IBAN number: Swift/BIC code:
--

II. COOPERATION PARTNERS

Primary cooperation partner in the Caucasus/Central Asia/Belarus/Moldova/Ukraine:		
Address:		
Contact person:		
Telephone:	Fax:	Email:
Type of organisation:		
Objective(s) of the organisation:		Year established:
Role of the cooperation partner in the project:		
What resources or expertise will the cooperation partner bring to the project?		
Has a cooperation agreement been entered into or will one be entered into?		
Any other cooperation partners:		

III. INFORMATION ABOUT THE PROJECT

Project title:
Short project description (max. 255 characters):
Project description (summary):
Geographical scope of the project:
Development aims of the project (long-term results):
Expected results during the project period and indicators for measuring results:
Target group of the project (or subsidiary target groups):
Specific expected results in the project period:
Planned activities:
Timetable for implementation of the project (start date, end date, milestones):

Any links to other ongoing or earlier projects:
How is cooperation with the cooperation partners to be organised (division of responsibility, etc.)?
How will the project transfer competence to local cooperation partners?
Gender equality must have a high profile, and will be given weight in all applications. Does the project have elements that will directly promote gender equality or positive attitudes towards gender equality? If yes, describe how:
What factors pose the greatest risks in relation to the implementation of the project, and what risk is there of corruption/embezzlement in the relevant sector? Describe how these challenges will be addressed:
Can the project be continued once it stops receiving Norwegian support? What is the timescale for the applicant to withdraw from the project?
What value will the applicant be adding that local partners or other actors in the sector cannot?
Enclosures: <ul style="list-style-type: none"> Cooperation agreement with the local partner(s) Other documentation concerning the participation of the cooperation partner(s)

IV. PROJECT BUDGET

Calculated expenses

	Year			Total
	2008	2009	2010	
Investments:				
<i>Total investments:</i>				
Running costs:¹				
<i>Total running costs</i>				
Administration (overheads)				
= % of total budget				
TOTAL				

Financing plan:

	Year			Total
	2008	2009	2010	
Financing needs				
- Own contribution				
- Other sources of funds:				
= Amount applied for from the Ministry of Foreign Affairs				

¹ Expenses linked to each activity, for example number of hours, hourly rate, number of trips, unit price, etc. must be specified.

Additional information (information and considerations not discussed above):

Place:

Date:

Person responsible: