

Terms of Reference for the Steering Committee of the Gripen Demonstrator Programme

Mission

The mission of the Steering Committee is to monitor, support and guide the activities of the Gripen Demonstrator Programme.

The Gripen Demonstrator Programme is carried out by Saab Aerosystems. It is organized in a project with a number of sub-projects. The day-to-day management of the project is conducted by the Project Manager, who reports to the Steering Committee.

Membership

The Steering Committee shall be composed of senior representatives from the major contributors or stakeholders of the Gripen Demonstrator Programme. As a minimum, the Steering Committee should consist of the following members;

- one representative of Saab Aerosystems
- one representative of Gripen International
- two representatives of FMV (Swedish Defence Material Organisation)
- one representative of the Norwegian Ministry of Defence

New members can be added (or deleted) as new potential customers or contributors are added (or deleted).

Meetings

Meetings of the Steering Committee shall be held at least quarterly, but should circumstances so require, a meeting may be convened at any time at the request of the Project Manager or either of the members of the Steering Committee.

The place of meeting should be Saab premises, Linköping, Sweden.

All meetings shall be documented in a minutes of meeting.

Responsibilities

The Steering Committee shall be responsible for providing strategic leadership and direction to the Project Manager of the Gripen Demonstrator Programme.

Such activities may include but are not limited to:

- (i) Approve the overall program plan
- (ii) Approve major milestones
- (iii) Approve the overall budget

Annex 1

- (iv) Review overall progress and costs
- (v) Review and decide upon changed, deleted or added sub-projects
- (vi) Review and decide upon the selection of supplier for major sub-systems

The Project Manager is responsible for preparing all the supportive material required by the Steering Committee for its decision making.

Decisions

The Steering Committee shall strive to reach consensus for all the decisions it is making. However, the tight time schedule of the Gripen Demonstrator Programme will require that decisions are made in a timely manner.